

TOWNSHIP BOARD PRELIMINARY AGENDA

Regular Township Board Meeting
Monday, December 14, 2009

Opening Prayer by Clerk Osterink at 6:55pm
Pledge of Allegiance to the Flag

Meeting called by Supervisor Don R. Hilton Sr.

Attendees: Supervisor Don R. Hilton Sr., Clerk Crystal Osterink, Treasurer Laurie Lemke, Trustees Eric Fouch, Dan Fryling, Tim Haagsma, Carol VanLaan, and Superintendent Thomas Tilma

CALLED TO ORDER AND ATTENDANCE AT 7:00PM.

I. CUSTOMARY ITEMS

1. Motion to Approve Agenda ~Action Item
2. Recognition of Individuals or Delegations
 - A. 8:00 p.m. – Enter Closed Session: Jim Nelson, Scholten Fant and Steve Stapleton, Law Weathers

Individuals wishing to address a specific item on this agenda will be provided 3 minutes

3. Public Hearings
 - A. 7:15p.m. – 2010-2014 Parks and Recreation Plan ~Action Item

Consent agenda items are listed under item II including payment of the bills with no exception. If you would like any item removed from the consent agenda, please contact Jenni by 10:00 a.m., Monday, December 14, 2009.

4. Motion to Approve Consent Agenda
Including payment of the bills for November 12, 2009 to December 9, 2009 in the amount of \$271,503.36 ~Action Item

II. CONSENT AGENDA

1. Board Meeting Minutes
 - A. Minutes from the November 9, 2009 regular meeting
 - B. Minutes from the November 23, 2009 *workshop* meeting
2. Building Department
 - A. November Building Permit and Revenue Reports
 - B. November Electrical Report
3. Clerk's Office
 - A. Check Register for November
 - B. Amendment to General Fund and TIRF for Blain Cemetery Construction ~Action Item
4. Committee Reports
 - A. Parks and Recreation
 - i. October 5th *draft* minutes
 - B. Kent County Sheriff
 - i. 3rd Quarter Report

Committees with No Report: BGUA, Building & Grounds, Cutlerville Fire, Computer, DACIA, Dutton Fire, GVMC, Insurance Committee, South Metro Fire-Rescue, Task Force 20/20, Water & Sewer Advisory.

III. OTHER DEPARTMENT/OFFICE REPORTS

1. Water and Sewer Department
 - A. ~Action Items
 - i. None.
 - B. ~Non-Action Items
 - i. Financial Reports ~Non-Action Item
2. Planning and Zoning Department
 - A. ~Action Items
 - i. Adoption of 2010 – 2014 Parks and Recreation Plan/Resolution No. 09-02-PR ~Action Item
 - B. ~Non-Action Items
 - i. Update on DNR - Community Forestry Grant ~Non-Action Item
3. Engineering Department
 - A. ~Action Items
 - i. Dutton Christian School – Request to Defer Sidewalk Construction ~Action Item
 - ii. Kentwood Community Church – Request to Defer Sidewalk Construction ~Action Item
 - B. ~Non-Action Items
 - i. None.
4. Personnel Committee
 - A. ~Action Items
 - i. None.
 - B. ~Non-Action Items
 - i. Personnel Committee Verbal Report ~Non-Action Item
5. Superintendent's Office
 - A. ~Action Item
 - i. 2010 General Fund Budget ~Action Item
 - ii. 2010 Park and Trail Fund Budget ~Action Item
 - iii. Additional Personal Time Off for Staff ~Action Item
 - B. ~Non-Action Items
 - i. Dutton Fire FEMA Grant Update ~Non-Action Item
 - ii. Cutlerville-Gaines Chamber of Commerce 2010 Membership ~Non-Action Item

IV. *Individuals wishing to address a specific item not on this agenda will be provided 3 minutes.*

V. SUPERVISOR'S OFFICE

1. ~Action Items
 - A. **8:00 p.m. - Executive/Closed Session** – Motion to Enter Into Executive/Closed Session Regarding CBS Outdoors, Inc. (additional information to be provided by Township Attorney at the meeting) ~Action Item
 - B. **Return to Open Session** – Discussion Related to CBS Outdoors, Inc. ~Action Item
 - C. StoneWater Country Club Liquor License Request ~Action Item
 - D. 2010 Committee Appointments ~Action Item
 - E. 2010 Meeting Calendar ~Action Item
2. ~Non-Action Items
 - A. Information for Review/Discussion
 - i. Dutton and Culterville Fire Chief, Russ Jansen, Promoted to West Michigan Fire Chiefs Association President ~Non-Action Item
 - ii. DACIA Tax Sharing Agreement Update ~Non-Action Item

- iii. Cutlerville-Gaines Chamber of Commerce December Newsletter ~**Non-Action Item**
- iv. KDL December ENewsletter ~**Non-Action Item**
- v. Township Website Statistics Report – November 2009 ~**Non-Action Item**

VI. COMMENTS & DISCUSSION

- 1. Township Board
- 2. Supervisor
- 3. Miscellaneous

VII. ADJOURNMENT

- A. The next scheduled regular Township Board meeting is January 11, 2010.

Any interested persons are invited to attend and participate. Persons with disabilities needing any special accommodations should contact the Township offices one week prior to the meeting to request mobility, visual or any other assistance.

EXECUTIVE SESSION

Discussion of Attorney/Client Privileged Information